

Your Dedicated  
Individual & Family,  
Medicare Supplement and Short-Term  
Health Plan Sales Team



Blue Shield of California  
An Independent Member of the Blue Shield Association



**April Ratcliff**  
*Account Executive*  
*San Diego County*

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- New sales
- Product education
- Seminars
- One-on-one training
- Marketing and advertising

**San Diego Sales Office**

591 Camino De La Reina  
Suite 100  
San Diego, CA 92108

**Phone: (877) 847-8851**  
**Fax: (619) 686-4250**

**Janice Miller, Sales Support Coordinator**  
**(619) 686-4218**

- Reservations for seminars
- Appointments with Account Executive

**Online: [mylifepath.com/producer](http://mylifepath.com/producer)**

- Plans and rates
- Tools
- Rewards
- News

**Producer Services**

Toll free: **(800) 559-5905**

Fax: **(209) 367-6489**

**[ProducerServices@blueshieldca.com](mailto:ProducerServices@blueshieldca.com)**

- Supply orders
- Product information
- Renewal status/questions
- Billing and commissions
- License updates and Errors & Omissions
- Dependent additions/deletions
- Dues/premium payments
- Delinquent report fax-back request
- Underwriting guidelines
- General producer information and assistance

Visit us at [mylifepath.com](http://mylifepath.com)

<b>INDIVIDUAL AND FAMILY PLAN</b>			
	<b>E-mail</b>	<b>Fax</b>	<b>Address</b>
New applications - submissions	IFPapplications@blueshieldca.com	(888) 386-3420 (209) 367-6490	Attn: I&M – Applications Blue Shield of California P.O. Box 3008 Lodi, CA 95241-9969
New applications - pend information	pend.updates@blueshieldca.com	(209) 367-6395	Attn: I&M – Applications Blue Shield of California P.O. Box 3008 Lodi, CA 95241-9969
Transfer applications - submissions		(916) 350-7500	Attn: IFP Plan Transfer Team Blue Shield of California P.O. Box 629013 El Dorado Hills, CA 95762-9989
Transfer applications - pend information	IFPEDHpendinginfo@blueshieldca.com	(916) 350-8795	
<b>MEDICARE SUPPLEMENT PLAN</b>			
	<b>E-mail</b>	<b>Fax</b>	<b>Address</b>
New applications - submissions	msinstall@blueshieldca.com	(209) 367-6391	Medicare Supplement Dept. Blue Shield of California P.O. Box 3008 Lodi, CA 95241-1912
New applications - pend information	msinstall@blueshieldca.com	(209) 367-6391	Medicare Supplement Dept. Blue Shield of California P.O. Box 3008 Lodi, CA 95241-1912
Transfer applications - submissions	msinstall@blueshieldca.com	(209) 367-6391	Medicare Supplement Dept. Blue Shield of California P.O. Box 3008 Lodi, CA 95241-1912
<b>SHORT-TERM HEALTH PLANS</b>			
	<b>E-mail</b>	<b>Fax</b>	<b>Address</b>
New applications – submissions	shorttermhealth@bscalife.com	(707) 778-0425	Blue Shield Life P.O. Box 750309 Petaluma CA 94975-0309
Pend information – submissions	shorttermhealth@bscalife.com	(707) 778-0425	Blue Shield Life P.O. Box 750309 Petaluma CA 94975-0309
<b>IFP, MEDICARE SUPPLEMENT AND SHORT-TERM HEALTH PLAN</b>			
Application status Dues/premiums payment information Delinquent report fax-back requests Underwriting Guidelines Commissions information/issues Product information Supply orders Producer correspondence		ProducerServices@blueshieldca.com (800) 559-5905 Phone (209) 367-6489 Fax  Monday - Thursday, 8 a.m. - 5 p.m. Friday, 9 a.m. - 5 p.m.  Automated information regarding payment and application status available after business hours.	
<b>GENERAL ADDRESSES</b>			
License updates Errors & Omission License updates New appointment paperwork Producer of record changes Commissions issues Producer information updates		Blue Shield of California Producer Services P.O. Box 2630 Lodi, CA 95241-2630	
<b>APPLICANT AND MEMBER PHONE NUMBERS</b>			
IFP Application Pend Team (for applicant to provide medical information for pended applications)		(800) 521-2114 Phone	
Member Services		(800) 431-2809 Phone	